



GA DIGITAL WEB WORD PVT. LTD.

No.1, Hargobind Enclave, Vikas Mark Extn., Delhi-110092

Phone: 011-22373618, 011-43062371, 0120-4156899, 0120-4125729

E-mail : garima1200@hotmail.com

Date: December 02, 2025

Advertisement for the Post of Project Media Executive at IISER Bhopal

The Indian Institute of Science Education and Research Bhopal, the principal employer, appointed M/s GA Digital Web Word Pvt. Ltd. for the deployment of manpower on a short-term basis through work outsourcing.

In this connection, M/s GA Digital Web Word Pvt. Ltd., invites applications from interested candidates along with Bio-data for the following position:

Post	Project Media Executive
No. of Posts	01 (One)
Essential Qualification	Post Graduate Degree in Journalism/ Mass Communication / Journalism & Mass Communication.
Essential Experience	03 Years of relevant experience in a reputed Organisation/ Institute / Media House.
Desirable Experience	1. Specialization in Science Journalism. 2. PGDCA 3. Fluency in written and verbal communication in both Hindi and English.
Period of requirement	Initially, it will be for One (01) year and will be extended based on requirements. However, the incumbent's performance will be reviewed every six months for further continuation of service.
Pay / Gross salary	Rs. 43,940/- per month. (Gross Salary)

In addition, EPF and Medical Insurance facilities shall be available as per rules.

How to apply:

Please submit a duly filled (google form) online application (completed in all respects) on or before 5 PM, 19th December 2025 available at <https://forms.gle/VrCjJ3ZJ6Hf6x98AA> and upload following documents in one combined pdf :

M/s G A DIGITALWEBWORD

PLOT # 1, HARGOBIND ENCLAVE, VIKAS MARG EXTENSION, NEW DELHI – 110092

☎: Branch Office: Bhopal (M.P.) Cont. No. 0755-2994690, +91 7389070114, 7224010570 E-MAIL: office.gadmp@gmail.com

1. Resume / CV
2. 10th Mark-Sheet & Certificate
3. 12th Mark-Sheet & Certificate
4. Graduation, All Mark-Sheet & Degree Certificate
5. Post-Graduation, All Mark-Sheet & Degree Certificate
6. All Experience Certificates
7. Aadhaar Card
8. Other supporting documents (if any)

Only shortlisted candidates will be called for a Trade Test/Skill Test/Demonstration and Personal Interaction. No TA/DA will be paid for attending the Trade Test/Skill Test/Demonstration and Personal Interaction.

The original certificates/mark sheets and other testimonials are to be produced for verification at the time of the Trade Test/Skill Test/Demonstration and Personal Interaction.

General Terms and Conditions:

1. This is the temporary post which will be further extendable subject to satisfactory performance.
2. The outsourced employee shall be on the payroll of M/s GA Digital Web Word Pvt. Ltd.
3. The post is purely **contractual** and **temporary**.
4. The Company / Employer reserves the right to relax age, education, or any other qualifying criterion as per its requirement.
5. The post holder will have no right whatsoever to permanent employment/ regularization/ contract/ absorption.
6. The assignment can be terminated by either side with one month's notice time.
7. After the expiry of the term, employment shall stand terminated automatically unless the same is extended in writing.
8. The employee shall strictly observe the Code of Conduct and Rules & Policies prescribed by IISER Bhopal from time to time during the period of his/her deployment at the premises of our client IISER Bhopal.

Therefore said Terms & Conditions are supplementary in addition to the terms of the appointment order/contract, which shall be issued to the eligible candidate.

M/s G A Digital Web Word Pvt. Ltd. reserves the right to deny & cancel all the applications received and cancel the appointments without assigning any reason whatsoever.

M/s G A DIGITALWEBWORD

PLOT # 1, HARGOBIND ENCLAVE, VIKAS MARG EXTENSION, NEW DELHI – 110092

☎: Branch Office: Bhopal (M.P.) Cont. No. 0755-2994690, +91 7389070114, 7224010570 E-MAIL: office.gadmp@gmail.com

M/s G A DIGITALWEBWORD

PLOT # 1, HARGOBIND ENCLAVE, VIKAS MARG EXTENSION, NEW DELHI – 110092

☎: Branch Office: Bhopal (M.P.) Cont. No. 0755-2994690, +91 7389070114, 7224010570 E-MAIL: office.gadmp@gmail.com