



GA DIGITAL WEB WORD PVT. LTD.

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Advertisement for the Post of Project Technical Officer at IISER Bhopal

The Indian Institute of Science Education and Research Bhopal, the principal employer appointed M/s GA Digital Web Word Pvt. Ltd. for the deployment of manpower on a short-term basis through work outsourcing.

In this connection, M/s GA Digital Web Word Pvt. Ltd., invites applications from interested candidates along with Bio-data for the following position:

Post	Project Technical Officer
No. of Posts	02 (Two)
Essential qualification and Experience	<p>Essential Criteria: Master's degree in science, preferably in disciplines such as Sustainability Systems, Green Energy, Environmental Systems, Water and Climate Studies, Energy Systems and Battery Technology and related areas. Bachelor's degree holders with outstanding achievements and experience in science and innovation systems in sustainability and related areas may also be considered.</p> <p>Desirable Criteria: 1-2 years of experience in Academia/Industry, an impactful project/mission (or equivalent) in academia, industry, start-up or translational impact. Fresher's with outstanding academic credentials can also apply.</p> <ul style="list-style-type: none">• Experience in program coordination, data analysis, or stakeholder engagement is desirable.
Essential Skills	<ul style="list-style-type: none">• Domain knowledge and understanding of current trends in varied areas of Sustainability Systems and Technologies.• Proficiency in MS Office especially presentation skills, Excellent written and verbal Communication Skills.• Should be able to communicate effectively at all levels, ability to work in cross functional teams.• Must have an understanding of scientific ideas, project management and preferably have experience of working in an academic/research focused environment.
Period of requirement/ Nature of post	The position will be purely on contract basis initially for a period of six (6) months with a provision of extension/renewal based on satisfactory performance as per the terms and conditions of the Institute, <i>i.e.</i> , IISER Bhopal. The performance of the candidate will be reviewed on half yearly/ annual basis.
Pay / Gross salary	₹ 39,160/- per month (Gross consolidated pay) with a provision of annual increment of up to 10% up on renewal of services based on satisfactory performance.

About the Role	<ul style="list-style-type: none"> • Research global best practices in sustainability education and incorporate insights into planning documents. • Serve as a liaison between academic leadership, administrative departments, and external consultants. • Organize planning meetings, prepare technical briefs, and ensure timely follow-up on action items. • Track project progress and provide regular updates to the Head, School of Sustainable Systems and Technologies. • Prepare reports, concept notes, budgets, and presentations as required.
Age	Maximum 35 years

In addition, EPF and Medical Insurance facilities shall be available as per rules.

How to apply:

Please submit a duly filled online application (completed in all respects) on or **before 5 PM, 22nd September, 2025** available at <https://gadigitalinfo.in/insrtruction.aspx>. Also, the self-attested copies of the certificates/mark sheets and other testimonials should be mandatorily submitted to the **email id office.gadmp@gmail.com**. Only shortlisted candidates will be called for a Trade Test/Skill Test/Demonstration and Personal Interaction. No TA/DA will be paid for attending the Trade Test/Skill Test/Demonstration and Personal Interaction.

The original certificates/mark sheets and other testimonials are to be produced for verification at the time of the Trade Test/Skill Test/Demonstration and Personal Interaction.

General Terms and Conditions:

1. This is the temporary post which will be further extendable subject to satisfactory performance.
2. The outsourced employees shall be on the payroll of M/s GA Digital Web Word Pvt. Ltd.
3. The post is purely **contractual** and **temporary**.
4. The Company / Employer reserves the right to relax age, education, or any other qualifying criterion as per its requirement.
5. The post holder will have no right whatsoever to permanent employment/ regularization/ contract/ absorption.
6. The assignment can be terminated by either side with one month's notice time.
7. After the expiry of the term, employment shall stand terminated automatically unless the same is extended in writing.
8. The employee shall strictly observe the Code of Conduct and Rules & Policies prescribed by IISER Bhopal from time to time during the period of his/her deployment at the premises of our client IISER Bhopal.

Therefore, said Terms & Conditions are supplementary in addition to the terms of the appointment order/contract, which shall be issued to the eligible candidate.

M/s G A Digital Web Word Pvt. Ltd. reserves the right to deny & cancel all the applications received and cancel the appointments without assigning any reason whatsoever.

M/s G A DIGITALWEBWORD

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