



Date: September 25, 2026

Advertisement for the Post of Project Assistant Hostel Caretaker (Female) at IISER Bhopal

The Indian Institute of Science Education and Research Bhopal, the principal employer appointed M/s Personnel Staffing Solutions Pvt Ltd. for the deployment of manpower on a short-term basis through work outsourcing.

In this connection, M/s Personnel Staffing Solutions Pvt Ltd., invites applications from interested candidates along with Bio-data for the following position:

Post	Project Assistant Hostel Caretaker (Female)
No. of Posts	01 (One) for night duty on wages mode
Essential qualification	Graduation in any discipline (BA/B.Sc./B.Com/BBA/BCA)
Desirable qualification	Computer knowledge, including MS Office. One-year Diploma in Computer Applications (DCA/PGDCA) or equivalent qualification.
Essential Experience	Minimum one year of relevant experience. The candidate should be proficient in data collection, working on web portals, and Microsoft Office applications.
Pay / Gross salary	Rs 115/- per hour As per the minimum wage rate notified by the Deputy Labour Commissioner (Central).
Period of Engagement	Initially for 06 months, extendable further based on performance and the Institute's requirements.

In addition, EPF and ESIC facilities shall be available as per rules.

How to apply:

Please submit a duly filled **online application (Google Form)**, completed in all respects, on or before **5 PM, 09 October 2026**, available at <https://forms.gle/2mCzJsviLj5H338VA> along with the application, **upload all relevant documents** including copies of **certificates, mark sheets, and other testimonials** on the Google Form. Only shortlisted candidates will be called for a **Trade Test/Skill Test/Demonstration** and **Personal Interaction**. **No TA/DA will be paid** for attending the Trade Test/Skill Test/Demonstration and Personal Interaction. The **original certificates, mark sheets, and other testimonials** are to be produced for verification at the time of the Trade Test/Skill Test/Demonstration and Personal Interaction.

Personnel Staffing Solutions Pvt. Ltd.

Admn. Office: 41, Good Shepherd Colony, Near Danish Kunj, Kolar Road, Bhopal (M.P.)-462042
Registered Address : 91, Mahabali Nagar, Kolar Road, Bhopal (M.P.) India.
Phone : 0755-4282267, 4929399, Mob.: 9755512267
E-mail: ops@psspl.in Visit us : www.psspl.in
(CIN : U74910MP2004PTC16801)



General Terms and Conditions:

1. This is the temporary post which will be further extendable subject to satisfactory performance.
2. The outsourced employee shall be on the payroll of M/s Personnel Staffing Solutions Pvt Ltd.
3. The post is purely **contractual** and **temporary**.
4. The Company / Employer reserves the right to relax education, or any other qualifying criterion as per its requirement.
5. The post holder will have no right whatsoever to permanent employment/ regularization/ contract/ absorption.
6. The assignment can be terminated by either side with one month's notice time.
7. After the expiry of the term, employment shall stand terminated automatically unless the same is extended in writing.
8. The employee shall strictly observe the Code of Conduct and Rules & Policies prescribed by IISER Bhopal from time to time during the period of his/her deployment at the premises of our client IISER Bhopal.

Therefore, said Terms & Conditions are supplementary in addition to the terms of the appointment order/contract, which shall be issued to the eligible candidate.

M/s Personnel Staffing Solutions Pvt Ltd. reserves the right to deny & cancel all the applications received and cancel the appointments without assigning any reason whatsoever.

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