



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान भोपाल
Indian Institute of Science Education and Research Bhopal

Indent

S&P -1

No. IISERB/ /

Date:

1	Name of PI / indenter & PF No:			
2	Department:			
3	Institute Budget /Project No:			
4	Type of Procurement	(a) Indigenous	(b) Import	
5	Purpose of Procurement:			
6	Type of material: (Pl. ✓)	(a) Consumable		
		(b) Non-Consumable		
		(c) LTAS		
7	Order type: (Pl. ✓)	(a) Normal	(b) Repeat (*)	
8	(*) Previous Order Details for Repeat Order: Please provide the details of PO issued by IISER Bhopal /Other organisations (Approved in BOG 9 th Meeting- Agenda Item No. 9.9)			
	(a) Name of the organisation			
	(b) Order No & Date (please enclose)			
	(c) Value of Order in Rs.			
9	Purchase Mode:	Purchase limit	Reasons for deviations, if any (Please. ✓)	Enclosures :
	(a) Direct (without quotation)	Upto Rs. 50,000/-		(a) NIT.
	(b) Local/Departmental Purchase Committee	Rs. 50,001/- - 1,50,000/-		(b) Detailed Tender document.
	(c) Limited Tender Enquiry	Rs. 1,50,001/- - 25,00,000/-		Please specify the Name of News papers to be published (in Hindi & English).
	(d) Open tender Enquiry	Rs. 25,00,001/- and above		
	(e) Proprietary Purchase	Only in specific cases on the recommendation of the technical committee.		
10	Bid Type (Pl. ✓)	(a) Single Bid	(b) Two Bid (Technical Bid & Price Bid)	

11. Description & Estimated Costs of Material / Equipment:

SI No.	Specifications of items	No of Units	Unit Price	Total Amount In Rs. / Other Currency (Pl. Specify)
1				
2				
3				
4				
5				
(a) Total Estimated Cost in Foreign currency				
(b) Total Estimated Cost in INR : (Excluding Taxes, Freight & Insurance)				
<i>Note: Except in case of proprietary purchase from a single source, the specifications must not contain any brand name or make of particular manufacturer.</i>				

12. Technical Committee proposed:

Sr. No.	Designation	Name
1		
2		
3		
4		

13. Suggested Supplier/s: (In case of proprietary purchase or limited tender enquiry only)

Sr. No.	Name and Address	Contact no.	E-mail
1			
2			
3			
4			
5			

We/I as Indenter(s) hereby undertake that the NIT/Enquiry including the purchase under proprietary mode etc. will be published on (i) Institute Website and (ii) CPP portal at www.eprocure.gov.in through Stores & Purchase Officer.

14. Approvals:

(*) Approved subject to availability of Funds at the time of SR Generation and as per rules.				
Details	Submitted (Indenter/PI)	Forwarded	Recommended	Approved as per Rules(*)
Sign:				HoD/Dean/Registrar/Director
Name:				
Desig:				

